STAY PRODUCTIVE

It is extremely rare for anyone person to procrastinate in all areas of life. Most people are selective in their procrastination. The following checklist had been adapted from Burka and Yuen (1983). Mark those areas where procrastination seems to affect you most.

PERSONAL	
Eating well	Health care (doctors' visits, den-
Exercising	tist, etc.)
Getting enough sleep	Balancing bank account
Bathing and hygiene	Relaxation and hobbies
SCHOOL/COLLEGE	
Going to class	Finding a study group
Doing your reading	Talking to an instructor
Studying for tests	Making an advising appointment
Doing homework	Registering for next term
Writing Papers	Going to the library
Starting long term projects	
SHOPPING/HOME/MAINTENANCE	
Paying bills	Cleaning
Finding a new place to live	Grocery shopping
Getting financial aid taken care of (FAFSA, forms, etc.)	 Doing dishes Others:
Doing laundry	
SOCIAL/RELATIONSHIPS	
Talking with friends	Ending a relationship
Writing email responses	Calling relatives
Going out/socializing	Others:
Asking someone out on a date	
WORK	
Going to work	
Preparing a resume	
Others:	
What areas in your life tend to be meet affect	tod by procractination?
What areas in your life tend to be most affect	

Adapted from: Burka, Jane B., & Yuen, Lenora M. (1984). Procrastination: Why You Do It, What To Do About It. Reading,

Mass. (U.A.): Addison-Wesley.



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